



SAFA COLLEGE OF ARTS AND SCIENCE

POOKKATTIRI, EDAYUR PO, VALANCHERY, MALAPPURAM DIST, 676552

Affiliated to University of Calicut | Recognised by UGC 2(f) | An ISO 9001-2015 Certified

CRITERION I CURRICULAR ASPECTS

1.1 CURRICULAR PLANNING AND IMPLEMENTATION DOCUMENTARY PROOF – BRIDGE COURSE



The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment.



**SAFA COLLEGE OF
ARTS AND SCIENCE**

(AFFILIATED TO UNIVERSITY OF CALICUT | AN ISO 9001-2005 CERTIFIED)
POOKKATTIRI, EDAYUR PO, VALANCHERY, MALAPPURAM DIST, 678552

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CRITERION I CURRICULAR ASPECTS

1.1 CURRICULAR PLANNING AND IMPLEMENTATION

1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment.

DOCUMENTARY PROOF – BRIDGE COURSE

SL NO	CONTENT	PAGE NUMBER
01	CIRCULAR	03
02	COURSE DETAILS	04
03	ATTENDANCE SHEET	08
04	ENTRY TEST QUESTION PAPER	10
05	VALUED ANSWER SHEET	15
06	EXIT TEST QUESTION PAPER	19
07	VALUED ANSWR SHEET	24



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SCAS/IQAC/BRIDGE COURSE/NOTIFICATION/12/2022-23

10-09-2022

CIRCULAR

This is to inform you that the Bridge course (15 Hours) should be conducted for all first semester students enrolled in this academic year from 14-09-2022 to 16-09-2022 ,as a part of Induction program to bridge the gap and categorization of students into slow ,middle and advanced .

All HODs are asked to inform the students to attend the course regularly offered by the department and prepare the same for effective implementation.

With Regards



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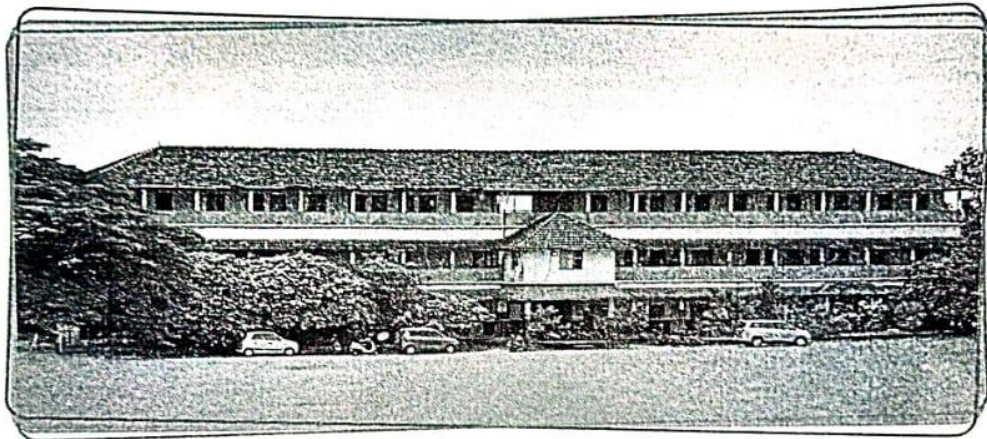


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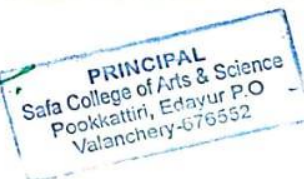
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BRIDGE COURSE REGISTER

20 22 - 20 23

Department: PG Department of Commerce.



BRIDGE COURSE

A bridge course for newly admitted students is conducted every year before the commencement of the first semester classes. The main objective of the course is to bridge the gap between subjects studied at Pre-university level and subjects that would be studied at University level. The syllabus for the course is framed in such a way that, equal importance is given to both main discipline subjects/programs and personality development, including soft skills and Professional Skills.

EXPECTED OUTCOMES:

1. Helps the students to open up, think creatively and become responsible and independent students.
2. Demystify what is expected of students in University-level classes and to provide adequate foundation in the core subjects/courses, so that students do not face any difficulty when the classes commence.
3. Help the students to have a smooth transition to the University level
4. Development and nurturing the deep understanding of aspects of personal motivation.
5. The sound grasp of the fundamentals of the core courses by the students admitted lays the strong foundation for the entire program.
6. Enhanced interest in the chosen program.
7. Categorizing the students in a class into slow, average and advance learners on the basis of their academic performance.

INSTRUCTIONS TO COURSE TEACHERS:

1. The course should be designed in a such a way as approved and recommended by the Board of members.
2. The course educational plan must be scholarly in content
3. Bridge courses should be considered as fundamental step in categorizing the learners on the basis of their performance.
4. Bridge course are only for eligible newly admitted students.
5. Duration of the bridge course shall be maximum of three days.
6. Performance and progression should be recorded and to be discussed with the Tutor/HOD.



BRIDGE COURSE





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BRIDGE COURSE – 2022-23



INTRODUCTION COMMERCE

Module 1 :

Basics of Tax :- Tax- Importance of Tax - Direct taxes- Indirect taxes- Tax regulatory bodies (CBDT & GST Council) - Income Tax - Goods and Service Tax (GST)

Module 2 :

Management Concepts :- meaning and definition – characteristics of management – objectives of management – importance of management – levels of management- functions of management – Principles of management

Module 3 :

Introduction To Accounting :-

Meaning, definition - concepts and conventions- business transaction – nature – scope - objects and limitations-an overview of accounting process.

Module 4 :

Introduction To Research :-

Meaning, - features or characteristics of research, - scope of research - types of research - areas of research - limitations of research.

Module 5 :

Basics Of Marketing :-

Meaning - content marketing - 4ps - marketing techniques - marketing management - market manager - functions of market manager - advertisement



BRIDGE COURSE

Batch: 2022 - 2025

Class: B.B.M. Computer Application Duration: 15 hours

COURSE NO	COURSE NAME WITH CODE	NAME OF INSTRUCTOR
Course I	Basis of marketing	Dhanya das. k P
Course II	Introduction to Research	Ranjini - P
Course III	Introduction to Accounting	Thashyika. k
Course IV	management concept.	Museeb.
Course V	BASICS OF TAX	Hakkeem.
Course VI		

BRIDGE COURSE TIME TABLE

Hours Days	0 8.15 am to 9.15 am	1 9.30 am to 10.25 am	2 10.30 am to 11.25 am	3 11.30 am to 12.25 pm	4 1.30 pm to 2.25 pm	5 2.30 pm to 3.25 pm	6 3.35 pm to 4.30 pm	
14/9/22 2022	TEA BREAK	DH	DNB	RNJ	LUNCH BREAK	MJB	THB	TEA BREAK
15/9/22	TEA BREAK	MJB	RNJ	DH	LUNCH BREAK	THB	DNB	TEA BREAK
16/9/22	TEA BREAK	MJB	THB	DNB	LUNCH BREAK	DH	RNJ	TEA BREAK

Course In charge
BRIDGE COURSE



HOD

ATTENDANCE REGISTER & CATEGORY OF STUDENTS

SL NO	NAME OF STUDENT	ENTRY TEST (Part 50)	Date: 14/9/2022					Date: 15/9/2022					Date: 16/9/2022					EXIT TEST (Part 50)	CATEGORY OF STUDENTS (SLOW/MEDIUM/ADVANCED)
			HOURS					HOURS					HOURS						
1	ABIJA. AB	18	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	18	slow
2	ADARSH. CT	18	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	26	medium
3	ARFAL HARI S T	20	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	18	slow
4	AHAMMED ROSHAN VP	20	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	22	medium
5	Arjun Omeev VP	16	P	P	P	P	Q	Q	Q	Q	Q	P	P	P	P	P	P	36	Advanced
6	Omeeva Naseri	20	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		
7	anshe shain	20	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	28	medium
8	Arshim hamze kutty	24	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	34	medium
9	Aslan K	14	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		
10	Arjun sankar PP	20	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	34	medium
11	Rathima Anshidhe	20	P	P	P	P	P	Q	Q	Q	Q	Q	P	P	P	P	P	28	medium
12	Hajara CP		Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q		
13	Hashimil shan. PM	12	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	26	medium
14	Harbin. KP	18	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	18	slow
15	Hazeeb Ashraf	12	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	32	medium
16	Jasra	16	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	28	medium
17	Jesha M T	24	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	22	medium
18	Jishnu Raj. K		P	P	P	P	P	P	P	P	P	Q	Q	Q	Q	Q	Q	34	medium
19	Meharban VP	22	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	26	medium
20	Mohamed Harshide	24	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	28	medium
21	Mohamed Saikudheen mukarek		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	24	medium
22	Mohamed Shadi		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	30	medium

BRIDGE COURSE _____



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ATTENDANCE REGISTER & CATEGORY OF STUDENTS

SL NO	NAME OF STUDENT	ENTRY TEST (Out of 50)	Date: 14/9/2022					Date: 15/9/2022					Date: 16/9/2022					EXIT TEST (Out of 50)	CATEGORY OF STUDENTS (SLOW/MEDIUM/ADVANCED)
			HOURS	HOURS	HOURS	HOURS	HOURS	HOURS	HOURS	HOURS	HOURS	HOURS	HOURS	HOURS	HOURS	HOURS	HOURS		
23	mohammad Fajr	24	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	20	slow
24	mohammad bumar	16	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	30	medium
25	mohammad bumar m	18	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	26	medium
26	mohammed ashad P	18	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	16	slow
27	mohammed usim K	20	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	16	slow
28	mohammed mohris	20	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	14	slow
29	mohammed nozil	18	Q	Q	Q	Q	Q	P	P	P	P	P	Q	Q	Q	Q	Q		
30	mohammed rihan M	14	P	P	P	P	P	P	P	P	P	P	Q	Q	Q	Q	Q	20	slow
31	mohammed salvar	20	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	28	medium
32	mohammed shamit	26	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	14	slow
33	mohammed sinan	24	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	32	medium
34	muhammed usim P	14	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	18	slow
35	muhammed ashad	22	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	22	medium
36	muhammed usim	20	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	38	advance
37	muhammed Riyas	24	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	18	slow
38	muhammed Hanen		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		
39	muhammed rihan	12	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	22	medium slow
40	muhammed Jamshid	22	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	34	medium
41	muhammed shabeeh	24	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	24	medium
42	nasira PK	22	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	36	advanced
43	Rahes. P		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	22	medium
44	Sateer adhura		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		

BRIDGE COURSE



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FIRST SEMESTER B.Com ENTRY TEST SEP 2022

One hour

50 Marks


Each question carries 2 Marks

Section A

GENERAL AFFAIRS

1. The arjuna award were instituted in the year
 - ★ 1955
 - ★ 1965
 - ★ 1961
 - ★ 1975
2. The shape of earth is
 - ★ Spherical
 - ★ Ovoid
 - ★ Spheroidal
 - ★ Ellipse
3. Which one of the following countries is not a member of ASEAN
 - ★ Brunei derusalem
 - ★ Cambodia
 - ★ Vietnam
 - ★ India
4. Toda tribes mainly lives in
 - ★ Tamil nad
 - ★ Madhya Pradesh
 - ★ Kerala
 - ★ OrissaOrissa
5. Which of the following sanctuary is well known for elephants
 - ★ Gir
 - ★ Kanha
 - ★ Kasiranga
 - ★ Periyar




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6. which one of the following is not an official language of united states

- ★ Arabic
- ★ Chinese
- ★ Portughesse
- ★ Spanish

SECTION B

ENGLISH ABILITY

7. He is very good -----making stories

- ★ In
- ★ About
- ★ At
- ★ For

8. What time

- ★ The train leaves
- ★ Leaves the train
- ★ Is the train leaving
- ★ Doe's the train leave

9. The chairman is ill and we will have to -----the meeting for a few days

- ★ Put on
- ★ Put off
- ★ Put away
- ★ Put of

10. The phone ----can you answer it

- ★ Rings
- ★ Ring
- ★ Rang
- ★ Is ringing

11. choose the word opposite to the given word" PLAUSIBLE"

- ★ Implausible
- ★ Implausible
- ★ Implausible
- ★ Displausible

12. How many students in your class ----from Kerala

- ★ Come
- ★ Came



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- ★ Are coming
- ★ Comes

Section C

MATHEMATICAL ABILITY

13. What number should come next" $2, 1, 1/2, 1/4, \dots$?

- ★ $1/3$
- ★ $1/8$
- ★ $2/8$
- ★ $1/16$

14. An angle whose value is ----called complete angle

- ★ 90
- ★ 180
- ★ 360
- ★ 240

15. How many 5 minutes are there in an hour

- ★ 22
- ★ 12
- ★ 32
- ★ 13

16. The length of the rectangle is 1cm more than it's width it's perimeter is 14 CM area of rectangle is-----

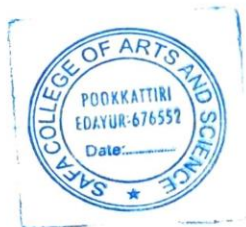
- ★ 12 cm^2
- ★ 16 cm^2
- ★ 14 cm^2
- ★ 10 cm^2

17. A shopkeeper purchase 15 mangoes for Rs 10 and sells them at 10 mangoes for Rs 15 thus he earns a profit of -----

- ★ 50%
- ★ 75%
- ★ 80%
- ★ 125%

18. What rate percentage per annum will a sum of Rs 3600 become Rs 4500 in 10 years at simple interest?

- ★ 5
- ★ 6.7




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- ★ 2.5
- ★ 10

SECTION D
BASIC OF COMMERCE

19. Which level of management serve as a link between top-level managers and first line manages

- ★ Supervisory level of management
- ★ Operational management
- ★ Middle level management
- ★ None of the above

20. Father of scientific management

- ★ Henry fayol
- ★ F W Taylor
- ★ Elton mayo
- ★ Chester Bernard

21. This function of management related to placing the right person at the right job is -----
-

- ★ Organizing
- ★ Planning
- ★ Staffing
- ★ Control

22. Amount draw by business person for his personal use

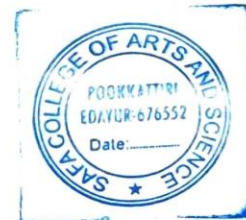
- ★ Capital
- ★ Drawings
- ★ Expense
- ★ Loss

23. which is the oldest form of organization

- ★ Line
- ★ Line and staffing
- ★ Matrices
- ★ Functional

24. Accounting equation can be,

- ★ $\text{Asset} = \text{liability} + \text{capital}$
- ★ $\text{Assets} = \text{capital} - \text{liability}$
- ★ $\text{Capital} = \text{liability} + \text{asset}$



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★ $\text{Asset} + \text{liability} + \text{capital} = \text{zero}$

25. Shape of the demand curve

- ★ Horizontal
- ★ Vertical
- ★ Down Ward slopping
- ★ Upwards slopping



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24
50

SAFA COLLEGE OF ARTS AND SCIENCE

PG DEPARTMENT OF COMMERCE

ENTRY TEST 2022-2023

One hour mohd-fayis-T

50 Marks

Each question carries 2 Marks

SECTION A

GENERAL AFFAIRS

- 20 ✓
- 20 ✓
- 20 ✓
1. The arjuna award were instituted in the year
1955 1965 1961 1975
 2. The shape of earth is
Sprical Ovoid Spheroidal Ellipse
 3. Which one of the following country is not a member of ASEAN
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 4. Toda tribes mainly lives in
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 5. Which of the following sanctuary is well known for elephants
Gir Kanha Kasiranga Periyar
 6. which one of the following is not an official language of united states
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SECTION B

ENGLISH

7. He is very good -----making stories
In About At For
8. What time



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The train leaves Leaves the train Is the train leaving
Doe's the train leave

9. The chairman is ill and we will have to -----the meeting for a few days

Put on Put off Put away Put of

10. The phone -----can you answer it

Rings Ring Rang Is ringing

11. choose the word opposite to the given word" PLAUSIBLE"

Implausible Implausible Implausible Displausible

12. How many students in your class -----from Kerala

Come Came Are coming Comes

SECTION C

BASICS OF MATHS

13. What number should come next" 2,1,1/2,1/4.....?"

1/3 1/8 2/8 1/16

14. An angle whose value is -----called complete angle

90 180 360 240

15. How many 5 minutes are there in an hour

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16. The length of the rectangle is 1cm more than it's width it's perimeter is 14 CM area of rectangle is-----

12 m2 16cm2 14cm2 10cm2

17. A shopkeeper purchase 15 mangoes for Rs 10 and sells them at 10 mangoes for Rs 15 thus he earns a profit of -----

50% 75% 80% 125%

18. What rate percentage per annum will a sum of Rs 3600 become Rs 4500 in 10 years at simple interest?

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SECTION D

BASICS OF COMMERCE

19. Which level of management serve as a link between top-level managers and first line managers

- Supervisory level of management Operational management
Middle level management None of the above

20. Father of scientific management

- Henry fayol F W Taylor Elton mayo Chester Bernard

21. This function of management related to placing the right person at the right job is -----

- Organizing Planning Staffing Control

22. Amount draw by business person for his personal use

- Capital Drawings Expense Loss

23. which is the oldest form of organization

- Line Line and staffing Matrices Functional

24. Accounting equation can be,

- Asset= liability +capital Assets =capital -liability
Capital =liability +asset Asset +liability +capital =zero

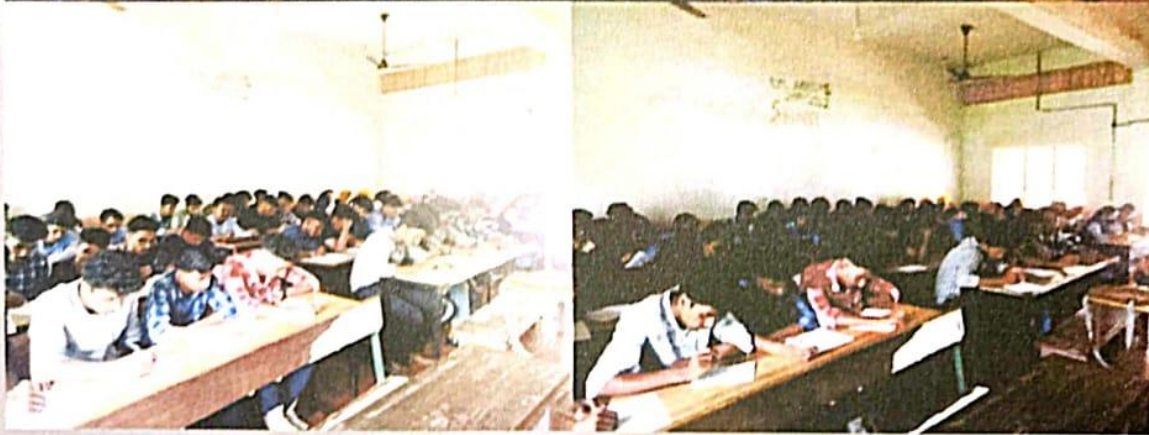
25. Shape of the demand curve

- Horizontal Vertical Down Ward slopping Upwards slopping


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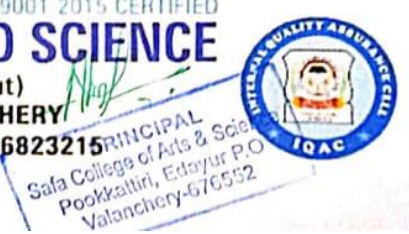
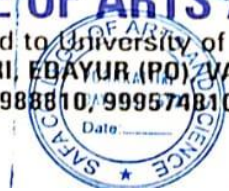


Ist Sem B.Com Entry Test



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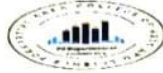
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FIRST SEMESTER B.Com EXIT TEST OCT 2022
Total Marks : 50. Time : One Hour

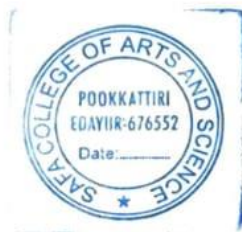
Name of the student:

Roll Number:

1. Who controls the income tax department?
 - 1) SEBI
 - 2) RBI
 - 3) IRDA
 - 4) CBDT
2. Which one of the following is a direct Tax
 - a) GST
 - b) Customs duty
 - c) Income Tax
 - d) Excise Duty
3. many heads of income is income tax?
 - a) 5
 - b) 7
 - c) 4
 - d) 6
4. from lotteries comes under the head of
 - a) Income from salary
 - b) income from other sources
 - c) Income from Business
 - d) income from capital gain
5. Any Indian citizen aged below 60 years is liable to pay income tax if their income exceeds Rs
 - a) 3.5 Lakhs
 - b) 5 Lakhs
 - c) 2.5 Lakhs



- d) 3. Lacks
6. Which of the following is NOT an element of the marketing mix?
- Distribution
 - Target market
 - Pricing
 - Product
7. The term marketing refers to:
- New product concepts and improvements
 - Advertising and promotion activities
 - A philosophy that stresses customer value and satisfaction
 - Planning sales campaigns
8. marketers are most interested in
- Discretionary income
 - Deferred income
 - Inflationary income
 - Disposable income
9. Newsletters, catalogues, and invitations to organization-sponsored events are most closely associated with the marketing mix activity of---
- Pricing
 - Distribution
 - Product development
 - Promotion
10. A marketing philosophy summarized by the phrase "a good product will sell itself" is characteristic of the _____ period.
- Production
 - Sales
 - Marketing
 - Relationships
11. Research related with formulation of a new theory.
- Applied research
 - Pure research
 - Exploratory research
 - Causal research
12. Research is always.....
- Systematic
 - Unsystematic



[Handwritten Signature]

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- c) Both systematic & unsystematic
 - d) None of the above
13. Data are Directly collected by the researcher.
- a) Secondary data
 - b) Primary data
 - c) Primary & secondary data
 - d) None of the above
14. Research is the initial study of a new problem
- a) Descriptive research
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- a) Classify the transactions
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19) According to the..... Concept, the proprietor is treated as a creditor to the extent of his capital

- a) Cost
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20. The primary function of the bookkeeping is to

- a) Designing the system of recording the transactions
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21. Which is not a function of management of the following

- A) Planning
- B) Staffing
- C) Cooperating
- D) Controlling

22. The following is not an objective of management

- A) Earning profits
- B) Growth of the organization
- C) Providing employment
- D) Policy making

23. Policy formulation is the function of

- A) Top level managers



- B) Middle level managers
- C) Operational management
- D) all of the above

24. management is

- A) An art
- B) A science
- C) both art and science
- D) Neither

25. Thinking before doing is called

- A) planning
- B) organizing
- C) staffing
- D) Directing





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FIRST SEMESTER B.Com EXIT TEST OCT 2022

Total Marks : 50.

Time : One Hour



Name of the student: Jishnu Raj K

Roll Number: 18

1. Who controls the income tax department?

- 1) SEBI ✓
- 2) RBI
- 3) IRDA
- 4) CBDT

2. Which one of the following is a direct Tax

- a) GST ✓
- b) Customs duty
- c) Income Tax
- d) Excise Duty

3. many heads of income is income tax?

- a) 5 ✓
- b) 7
- c) 4
- d) 6

4. from lotteries comes under the head of

- a) Income from salary
- b) income from other sources ✓
- c) Income from Business
- d) income from capital gain

5. Any Indian citizen aged below 60 years is liable to pay income tax if their income exceeds Rs

- a) 3.5 Lakhs
- b) 5 Lakhs ✓
- c) 2.5 Lakhs ✓
- d) 3. Lacks

6. Which of the following is NOT an element of the marketing mix?

- a) Distrjbtion
- b) Target market ✓
- c) Pricing
- d) Product

34

50



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7. The term marketing refers to:
- a) New product concepts and improvements
 - b) Advertising and promotion activities
 - c) A philosophy that stresses customer value and satisfaction ✓
 - d) Planning sales campaigns ✓

8. marketers are most interested in
- a) Discretionary income
 - b) Deferred income ✓
 - c) Inflationary income
 - d) Disposable income

9. Newsletters, catalogues, and invitations to organization-sponsored events are most closely associated with the marketing mix activity of---
- a) Pricing
 - b) Distribution ✓
 - c) Product development
 - d) Promotion ✓

10. A marketing philosophy summarized by the phrase "a good product will sell itself" is characteristic of the _____ period.
- a) Production
 - b) Sales
 - c) Marketing ✓
 - d) Relationships

11. Research related with formulation of a new theory.

- a) Applied research
- b) Pure research ✓
- c) Exploratory research ✓
- d) Causal research

12. Research is always.....

- a) Systematic
- b) Unsystematic
- c) Both systematic & unsystematic ✓
- d) None of the above

13. Data are Directly collected by the researcher.

- a) Secondary data
- b) Primary data ✓
- c) Primary & secondary data
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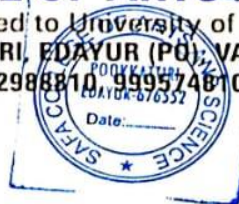


1st Sem B.Com & BBA 2022 Exit Test



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