



SAFA | COLLEGE OF ARTS AND SCIENCE

Affiliated to University of Calicut | ISO 9001-2015 Certified | Recognised by UGC 2(f)



CODE OF CONDUCT FOR PRINCIPAL



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Principal has a multifaceted and pivotal role in shaping the institution's academic and administrative landscape. As the leader, the principal embodies the institution's vision, directing towards excellence and holistic development.

Principal Shall:

1. Conceive and implement innovative concepts and strategies democratically in accordance with the vision and mission of the college.
2. Implement the policies approved by the governing body of the institution.
3. Ensure compliance with all relevant laws, regulations, and policies governing higher education.
4. Oversee academics, admissions, and examinations to ensure the academic calendar.
5. Conduct College Council meetings to ensure the proper functioning of the departments and institution.
6. Ensure the implementation of the strategic plan for quality enhancement through IQAC.
7. Engage in collaborative ventures to broaden its intellectual horizon and facilitate knowledge sharing.
8. Serve as a key facilitator for effective teacher-parent communication and engage alumni to reconnect and share experience for the benefit of the students.
9. Act with honesty, integrity, and transparency in all actions and decisions.
10. Foster an inclusive and supportive environment for learning, teaching and research.
11. Assume responsibility for effective resource management, faculty development, student welfare, and fostering strong ties within the community.
12. Address academic concerns and create avenues for student feedback and support.
13. Communicate appropriately with all stakeholders, including the college governing body, faculty, staff, students and the community.
14. Represent the organisation as its delegate and participate in regional, national and international conferences to promote the quality education.
15. Resolve disputes and challenges in a prompt, equitable and instructive approach.

Respect the privacy rights of individuals and ensure the confidentiality of sensitive information.